

Minutes – May 2016

Present: Dan Davis, Patrick Dickerson, Sharon Kachur, Jeff Koerber, Meredith Leroy, Christine Martin, Christine Master, Pete McCallum, Alexis Morris, Suzanne Zantop. Ex officio: Marty Banghart, Wayne Perry

Absent: Liz Phelan, Cynthia Warren, Nelson Fritts

Pate opened the meeting at 7:08 p.m. by thanking Marty for hosting the evening meeting and thanking the board for all their hard work this year. We shared positive feedback from the Mother's Day concert and ideas of what our best accomplishments were this season and ideas for moving forward in the coming year – both challenges and things to work on. There was a brief discussion on ticket sales and how to make it easier to choristers to have tickets to sell prior to concerts. We need to be more aggressive in ticket sales.

Secretary's Report: Sharon moved to accept the minutes as read. Patrick seconded the motion and it was passed.

Treasurer's Report: See the attached report. Suzanne reported that the grant from the Cultural Arts Board has been received. Meredith moved that the Treasurer's report be accepted, Jeff seconded and it was approved.

Marty gave out a calendar of dates for 2016-2017.

A Cappella Festival: Pete said that spring break this year was a challenge for our calendar and he will check out the dates for spring breaks next year. Wayne is checking out local colleges for potential groups and it looks like the first weekend in March might be good for lack of conflicts with local colleges and their dates.

Concert Attire: Pete said that having dresses at the annual dinner was great. Cris is doing everything possible to make sure that everyone can get a good fit. It was decided that choristers can wear either the required dress or a tuxedo.

Inform and Inspire: There was a brief discussion about the cost for individuals to attend. The cost of tickets will at least cover the cost and let us break even. There will be a better idea after the Development Committee meeting within the next 2 weeks.

By-Laws: Pete said that the committee consisting of Cris, Sharon, Wayne and Pete, will be working over the next week to look over and revise as necessary the By-Laws. The Board will be able to have input on any changes. Some immediate needs have to be addressed. The Youth Choir needs to be addressed as to how it will be incorporated with us. Sharon asked for someone to give some information on the Handel concert. Marty announced that the Elis Island concert will not be for us but she is working on 2 opportunities in the spring at Carnegie Hall with Manhattan Concerts.

Youth Choir Update: Marty reported that Julie Culotta, head of the new Children's Choir, will be working with Patrick on marketing. Suzanne said that we need to have a contract clearly worked out with her. Dan said that we need to keep in mind unintended consequences. It is important that everything is clearly worked out in writing so that finances and expectations are very clear. There were questions about Hold Harmless Forms, Background Checks and insurance so that everything is totally covered for DCC. Wayne said that it is safe to move forward with the assumption that we won't get the tourism

grant. The program written by Julie is that it will be self -sustaining at the end of 3 years. Pete, Cris and Wayne will approach Jeff Gonya regarding liabilities. Marty said that Pastor Smith is very happy to offer Bethel for the youth Choir to rehearse. Marty also said that she is meeting with Julie on June 21st and we should have a contract ready by then. In the meantime, we need a Letter of Intent spelling out the ultimate goal. Cris, Wayne and Pete will craft a letter and run it by Jeff Gonya for approval.

Board Recruitment: Marty and Pete spoke with Lynn Moore and she'll be getting back to them in a few days. They also contacted several others to no avail. Jen Hayes approached Pete and volunteered to be on the board.

Budget: Pete gave kudos to Suzanne and credit to the board for their input this year. The budget is under review for final approval next month. Pete brought up the proposed staffing position by saying that he supports the concept of an Executive Director or Administrator but isn't sure we know what we need. He asked us to take some time to figure out what it is that we need. There was a discussion about the necessity to do this correctly and this should help by re-doing the By-Laws and seeing what everyone does. Pete moved the next board meeting to Thursday, June 23rd at 7:00 p.m. at Bethel.

Meredith moved to adjourn the meeting, Dan seconded and the meeting was adjourned at 9:35

Respectfully submitted,

Meredith Leroy

Secretary