

## Board Meeting Minutes – September 2016

Present: Jeff Koerber, Pete McCallum, Lexi Morris, Sharon Kachur, Marty Banghart, Christine, Suzanne, Julie Culotta, Jennifer Hayes

Excused: Todd Smith, Cris Martin, Patrick Dickerson, Wayne Perry, Meredith Leroy

Absent: Liz Phelan

- Dan Davis Resigned from the board - Pete read resignation letter from Dan.
- Treasurer's Report
  - Action Item: Send any invoices for any purchases to Suzanne as you make purchases for the DCC
  - Suzanne to send me corrections to the printed version.
  - Some people hasn't paid yet for membership dues, music and dresses. Suzanne needs to track people down.
  - Discussion on handling donations
    - Suzanne will take the money and give a list to
    - Whoever is responsible for donation
    - Donor perfect - Can track pledges, ticket sales, & donations.
      - Action item: Jeff to look at other similar software
      - Action item: Suzanne to look into costs with Donor perfect -
  - Lexi moved that we accept the treasure's report as amended including the current fiscal year's budget for and Sharon seconded it. It passed unanimously.
- Artistic Director's Report
  - Staffing position discussion postponed until next meeting
  - Marty reported that the organist for the concert is not able to do our concert. Donald Wilcot, who plays organ at St. James, can play the organ for our concert
  - Lexi reported that she has been sending out the information sheets. Marty reported that she received two and Suzanne didn't receive one. Marty wanted the double business cards
  - We have three Betty Banghart Scholarship gold recipients, two silver and two 8 applicants and 8 awards
    - Gold: Michelle Hubner, Julia Foster & Claire Chambers
    - Silver: Katie Allen (8th grader), Amber McCafferty, Autumn Dennis (9th grader at NHHS)
    - Bronze: Sarah Ross, Hannah Hieronimus
    - Marty recommended that the recipients volunteer for the DCC or DCYC.
  - Mary sue Shaw is now on the membership committee
- DCYC Director's Report
  - She met with HCPS teachers and presented about the DCYC
  - Most of the students are from a referral from teachers. We have choristers from North Bend ES, 7th District ES (Northern Baltimore County), Jarrettsville ES, Riverside ES, St. James Church. Julie still wants students from North Harford ES & Norrisville ES.
    - Audition requests are still slowly coming in
    - 12 have auditioned so far and 3 have signed up so far
  - The students need to pay for uniform.
    - Suzanne said they can pay via PayPal and send the funds to [treasurer@deercreekchorale.org](mailto:treasurer@deercreekchorale.org)
  - The tuition is currently \$350 for the season. Julie proposed that we modify the way that we charge for DCYC membership.

- If they are joining now, they pay \$175 for Fall and \$175 for Spring
  - If they are joining in the spring only it would be \$275
  - Board will approve this via email. Julie will send out the email detailing all of this.
- Oct. 14th - Welcome dinner for DCYC families. Pete thinks a board member should be there to give a welcome.
- Oct 29th 9-12 - retreat at church. No board members need to be present.
- Attire Update (Christine Martin)
  - Dresses have been ordered
  - Dresses will be delivered and stored at Bethel
- Development Committee
  - Invitations for the Evening of Information and Inspiration have been sent
- Marketing committee
  - Several print projects
    - Trifold brochure - 625 were mailed
    - Envelopes printed
    - Membership folders will be ready on Tuesday
    - Thank You notes are in processes
    - Concert fliers including chamber choir are in process. Will be ready soon.
    - Advertising possibilities
      - Harford's Heart / Dagger
      - Harford Mag. / Aegis / Baltimore Weekender
    - Calendar of events are free and they are posting to those.
    - Form is updated on website for program ads
    - Suzanne recommended that we run other organization's programs and we can give them ads
- A Capella Showcase
  - Wayne, Pete and Nelson are on the committee
  - Date: March 11
- Bylaws Committee Update
  - Yearly meeting is supposed to be the time when we vote for board members, but we haven't had any votes in years. This is something that we will resume with the next yearly meeting.
  - Contracted Job descriptions are in the bylaws right now, but that should be removed and put in a contract.
  - Pete will send the contracts to all board members. Suzanne will review the contracts. A draft will be circulated to the board members and discussed in October meeting.
- Board members
  - Pete would like Liz to be on the Advisory Board. She is on the Marketing committee, handles our newsletter and website and is a valued associate.
- Pete believes that we should recognize Kris Foster and Steph Davis as past presidents
- Suzanne had an inquiry from the Maryland Center for the Arts that we provide assistance at the Gala. It is November 18-19th. DCC would be checking people in. They will do their live auction online.